

Patrick J. Brown

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Cincinnati, OH 45220
513.470.2811
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EDUCATION

Bachelor of Arts

English • Comparative Lit & Creative Writing • GPA: 3.6
University of Cincinnati, Cincinnati, OH, USA
Graduated 2005

WORK EXPERIENCE

Program Manager

School of Dynamic Systems • University of Cincinnati
November 2010–Present

Provide management support of key functions and processes for the NSF Industry/University Cooperative Research Center for Intelligent Maintenance Systems (IMS) and the School of Dynamic Systems:

Manage pre-award and post-award grant activities, including writing and editing proposals, budget formulation, personnel allocation, managing account expenditures and research support

Serve as industry member liaison and manage membership processing and renewal

Develop and maintain marketing strategies, including producing annual reports, designing posters, promotional, training and presentation materials, as well as planning and managing high-profile events

Provide web design and development for in-house web team

Manage graduate researcher appointment and tuition award processes and track student expenditures

Program Coordinator

School of Dynamic Systems • University of Cincinnati
November 2009–November 2010

Administrative Coordinator

Mechanical Engineering • University of Cincinnati
August 2005–November 2009

SOFTWARE

Adobe Illustrator, InDesign, Photoshop,
Dreamweaver, Flash, Acrobat Professional
SAP
MS Office, Open Office, Google Docs
HTML, CSS, Adobe CQ5, Plone

ACTIVITIES

Member/Volunteer

Give Back Cincinnati

PUBLICATIONS

Westheider, V., **Brown, P.**, Dong, J. and Lee, J.,
*Bringing the University to the Community and
the Community to the University via Collaboration
with Business and Industry Partners, Conference for
Industry and Education Collaboration (CIEC), 2010*

REFERENCES

References available upon request